



2014 MuBANY Election Rules & Procedures

IMPORTANT DATES

Friday, April 25: Deadline for submitting candidate nominations, candidacy statements, and candidate membership applications forms (where necessary). Deadline for new Members or lapsed Members to submit Membership Forms in order to vote in the election.

Monday, April 28: Candidates announced and Candidacy statements posted.

Wednesday, April 30: Proxy vote ballots emailed to members.

Wednesday, May 13: Deadline for submitting proxy vote ballots.

Thursday, May 15: Annual General Meeting.

Saturday, June 1: Term begins for newly elected leadership.

INFORMATION FOR CANDIDATES

I. Open Positions

All leadership positions are available. Officer positions have two year terms (President, Vice President, Secretary, Treasurer). The five Directors have a one year term. Please see the Bylaws and "Description of Responsibilities" document for additional details regarding responsibilities.

II. Eligibility

Positions are limited to MuBANY Members who are in good standing. Participation in the MuBANY listserv does not *ipso facto* confer MuBANY membership. Membership eligibility is outlined in the Bylaws and the Membership application is available at www.muslimbarny.org. Candidates must be MuBANY Members by April 25, 2014 in order to be eligible for a position. Membership information and additional details are available at www.muslimbarny.org. If you would like to know if you are currently a Member in good standing, please contact treasurer@muslimbarny.org.

No Director shall serve for more than three consecutive terms and no officer shall serve for more than two consecutive terms. Law students can hold Director positions and the Secretary position.

III. Candidacy

Members interested in running for a position must be nominated. Candidates can be self-nominated or nominated by other Members. All nominations, including self-nominations, should be sent to treasurer@muslimbarny.org by April 25, 2014. All nominations should include the email addresses of each person nominated. Upon receipt of an email, the treasurer will contact each identified nominee, including each self-nominee, and confirm his or her interest in running for a director position. If a nominee is not eligible for a position, the candidate will be promptly notified and will have two days to cure.

Candidates may also submit written statements that will be posted on the MuBANY listserv and/or the MuBANY website so that voting Members may learn more about the Candidate and his/her interest in the position. Written statements are due on April 25, 2014 and should be no longer than 500 words. All statements should be sent to treasurer@muslimbarny.org.

VOTING RULES AND PROCEDURES

I. Eligibility

Voting is open to all MuBANY Members in good standing, as defined in the Bylaws. In order to be eligible to vote in the 2014 elections, new Members and renewed Members must submit their membership forms and dues online no later than April 25, 2014.

If you would like to know if you are currently a Member in good standing, please contact treasurer@muslimbarny.org

II. Voting

Members will vote via proxy email in advance of the Annual General Meeting. Members who submit proxy ballots agree to designate as their proxy any member of the MuBANY Board as determined by the President of MuBANY.

On or around April 28, 2014, all Members who are in good standing as of April 25, 2014 will receive a proxy vote ballot via email with instructions on how to vote. Proxy vote ballots will be sent to the Member's email address(es) currently on file with the MuBANY Treasurer. All proxy vote ballots must be received by 11:59pm on May 13, 2014.

If one or more candidates are running for a particular position, these candidates will be listed on the proxy vote ballot. If there are no candidates running for a particular position, a run-off election will be held for that position following the balloting of the remaining positions.

Proxy vote ballots will be anonymous. The proxy vote ballot will not require any personal information, but, to be considered valid, the ballot must be sent from an email address currently on file with the MuBANY Treasurer.

After the proxy vote ballot deadline (May 13, 2014, 11:59 pm), the voting process will close. All ballots will be counted prior to the Annual General Meeting. If the total number of completed ballots is fewer than a majority of the number of MuBANY Members calculated as of April 25, 2014, the Election will be nullified for lack of quorum.

If there is a tie vote and/or if a run-off election is required, the Election Monitor and current MuBANY leadership will conduct a run-off election no later than by May 30, 2014.

If your email address has changed since submitting your membership form or if you would like to find out what your current email address on file is, please contact treasurer@muslimbarny.org.

ELECTION RESULTS

Election results will be announced at the Annual General Meeting or shortly thereafter. Ballots will be deleted three days after the results are announced unless there is cause to preserve the ballots.

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If you have any questions, please send them to asim@muslimbarny.org.